

# BRD FINANCE LIMITED

CIN: U65910KL1995PLC009430 Regd. office: XIII/436 A3, Second Floor,  
Bethany Complex, Thrissur Road, Kunnamkulam, Thrissur-680 503  
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## NOTICE OF THE 29th ANNUAL GENERAL MEETING, E-VOTING INFORMATION & BOOK CLOSURE

NOTICE is hereby given that the 29th Annual General Meeting (AGM) of the members of the Company will be held on Monday, the **30th day of September, 2024 at 02.45 P.M** through Video Conference (VC)/Other Audio Visual means(OAVM) in compliance with all applicable provisions of the Companies Act, 2013 ("the Act") and the rules made thereunder read with General Circulars dated 8th April 2020, 13th April 2020, 5th May, 2020, 13th January, 2021, 5th May 2022 and 28th December, 2022 respectively issued by the Ministry of Corporate Affairs (MCA) to transact the business as set out in the AGM Notice. The information and instructions for members attending the AGM through VC/OAVM are explained in the Notes to the Notice of AGM and the web link to attend the AGM is **[www.evotingindia.com](http://www.evotingindia.com)**. Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining quorum under Section 103 of the Act.

In accordance with the aforesaid circulars of MCA the Notice of AGM for the financial year 2023-24 has been sent by email to all those members of the company whose email addresses are registered with the Company or the Depository Participant(s). The aforesaid document is also available on the website of the Company at **[www.brdfinanceltd.com](http://www.brdfinanceltd.com)** and can be downloaded therefrom. The notice of AGM is also available on the website of the Central Depository (India) Limited (CDSL) at **[www.evotingindia.com](http://www.evotingindia.com)**.

In compliance with the provisions of Section 108 of the Act read with relevant Rules thereunder the Company is pleased to provide its members, facility to exercise their right to vote at the 29th AGM and the business may be transacted through remote e-voting services provided by CDSL. Remote e-voting is optional. The facility of e-voting shall also be made available at the AGM. Members attending the AGM and who have not already cast their votes by remote e-voting shall be able to exercise their right to cast votes at the AGM. The facility of remote e-voting as well as the e-voting system on the date of AGM will be provided by CDSL.

The cut-off date for determining the eligibility of members to vote by remote e-voting at the AGM is Monday, September 23, 2024 ("the cut-off date"). A person whose name is recorded in the Register of Members on the cut-off date, only shall be entitled to avail the facility of remote e-voting, participation in the AGM through VC/OAVM or e-voting at the AGM. The remote e-voting period begins on Friday, September 27, 2024 at 9.00 A.M and ends on Sunday, September 29, 2024 at 5.00 P.M. The remote e-voting shall not be allowed beyond the said date and time.

The manner of remote e-voting and e-voting at the AGM by the Members holding shares in physical mode or dematerialized mode and for the Members who have not registered/updated their e-mail addresses with the company, is provided in the Notice of the AGM.

Any person, who acquires shares of the Company and becomes Member of the Company after, despatch of the Notice of AGM and holding shares as on this Monday, September 23, 2024, may follow the same instructions for remote e-voting/e-voting at the AGM as mentioned in the Notice of AGM. However, if the Member is already registered with CDSL, for remote e-voting, then he can use his existing Login ID/User ID and Password for casting the vote through remote e-voting/e-voting at the AGM. Detailed procedure for obtaining Log In/User ID and Password is also provided in the Notice of the AGM.

The Members, who have already cast their vote by remote e-voting prior to the AGM, may also attend the AGM, but shall not be entitled to vote again at the AGM.

NOTICE is hereby given pursuant to Section 91 of the Act, the Register of Members and the Share Transfer Books of the Company register will be closed from September 24, 2024 to September 30, 2024 (both days inclusive) for the purpose of AGM. After due verification, the Company will forward the procedure for obtaining their Login credentials to their registered email addresses.

Any grievances connected with the facility for voting by electronic means may be addressed to Shri. Rakesh Dalvi, Manager, Central Depository Services (India) Limited, A wing, 25th Floor, Marathon Futurex, Mafatlal Mills Compounds, N M Joshi Marg, Lower Parel (East) Mumbai 400 013 or send an email to **[helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)** or call on 022-23058542/43.

**By the Order of the Board of Directors of  
B R D FINANCE LIMITED**

Sd/-William Varghese Chungath Cheru  
Director & Chairman (DIN 00074708)

Place: Kunnamkulam  
Date: 08.09.2024